

Fees & Charges from September 2018 - September 2019

	Professional companies	Businesses and Dance schools	Amateur or charitable organisations	
Theatre Hire Current			Concessionary 30% reduction	Notes
Where an organistaion is VAT registered these charges (Exc annexe) are exclusive of VAT and VAT will be added to charge				
Performances				
Performance for professional company	£1,100			
one day hire for one performance for 8 hours total (2 tech staff, 1 duty Manager and box office for performance)(Additional performances negotiable with Theatre Manager)				
Per hour daytime	£200			
Local Businesses, Dance Schools, Amateur or Charitable Organisations				
Off Peak Weekday Performance Evenings		£675	£472.50	plus 10%/6% ticket sales
<i>(6pm -10.30pm Mon-Fri (2 crew, 1 duty Manager, 1 box office)</i>				
On Peak Weekend Performance Evenings		£675	£472.50	plus 10%/6% ticket sales
Where % occupancy exceeds 70%				
<i>(6pm -10.30pm Sat - Sun (2 crew, 1 duty Manager, 1 box office)</i>				
On Peak Weekend Performance Evenings		£725	£507.50	plus 10%/6% ticket sales
Where % occupancy is less than 70%				
<i>(6pm -10.30pm Sat - Sun (2 crew, 1 duty Manager, 1 box office)</i>				
Matinee Performances		£600	£420	access 1.5 hrs prior to curtain up
<i>Underplaying an Evening (2 crew, 1 duty Manager, 1 box office)</i>				

Please note that a 10% reduction for hiring the theatre all week is no longer applicable.

Pre Production				
Pre- production Technical Meetings		FOC	FOC	
<i>To discuss all technical elements of production</i>				
Saturday / Sunday Get In and Rehearsal		£675	£472.50	8 hour get in/rehearsal day
<i>First eight hours or part thereof -</i>				
Saturday/Sunday Get In and Rehearsal		£75	£75	Hourly rate over 8 hours(2 staff)
<i>Hour and part hour after the first eight hours - Price Per Hour</i>				
Weekday Get In and Rehearsal		£675	£472.50	8 hour get in/rehearsal day
<i>First eight hours or part thereof -</i>				
Weekday Get In and Rehearsal		£70	£70	
<i>Hour and part hour after the first eight hours - Price Per Hour</i>				
Rehearsal Evenings		£675	£472.50	
<i>When part of a longer hire - Maximum 5 hours</i>				
Blank Night Retainer		£675	£472.50	
<i>When theatre is unoperational due to hirer occupancy</i>				

All technical work for the performance must be scheduled within the hire time. Any additional time required for the purposes of the hirers performance will be recharged at the hourly rates applicable.

Additional Staffing				
Follow Spot Operator / Additional Stage Hand		£18	£18	Additional staff for get in/ follow spot/ crew
<i>Price per hour</i>				
Additional Specialist Technician / Staff Member		POA	POA	
<i>Sound Operator/ AV tech (Subject to availability) price per hour</i>				
Theatre staff as Specialist Speakers		POA	POA	
<i>Price per hour</i>				

Additional Rooms				
The Lister Hall	£21.45	£16.50	£16.50	Increased charge for Professional Companies - 2017/18 Charge £16.50
<i>Subject to availability price per hour or part of</i>				
The White Room	£16.15	£12.40	£12.40	Increased charge for Professional Companies - 2017/18 Charge £12.40
<i>Subject to availability price per hour or part of</i>				

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Equipment/Extras subject to availability				
The Orchestra Pit		£55	£55	Should be set up during hire time. If required prior to hire time additional labour charges will apply
Projector Hire (Single Performance) <i>Includes rigging and de-rigging</i>	£35	£35	£35	Must be rigged in the hire time. If required prior to hire time additional labour charges will apply
Projector Hire (Week long run of performances) <i>Includes rigging and de-rigging</i>	£96	£96	£96	Must be rigged in the hire time. If required prior to hire time additional labour charges will apply
Yamaha Baby Grand Concert Piano <i>Tuning at cost +20%</i>	£50	£50	£50	Tuning at cost + 20%
Follow spot <i>Operator costs see above</i>		£20/£45	£20/£45	Day/Week
Mirror Ball	£20	£20	£20	
UV Lamps	£20/£30	£20/£30	£20/£30	Day/Week. Subject to availability. If hired from external company - hire cost + 20%
Strobe	£25/35	£25/£35	£25/£35	Day/Week. Subject to availability. If hired from external company - hire cost + 20%
Hire of Intelligent Lighting system <i>x 4 intelligent lights per day/ per week (subject to availability)</i>	£125/£300	£125/£300	£125/£300	Day/Week. Programming time should be allowed within hire time.
Drape Hire <i>When not as part of standard black box set up.</i>	£20/£45	£20/£45	£20/£45	Day/Week. Cyclorama /gauze
Repair of Drapes <i>When repairable</i>	Cost + 25%	Cost + 25%	Cost + 25%	
Replacement of Drapes <i>When irreparable</i>	Cost + 25%	Cost + 25%	Cost + 25%	
Star Cloth <i>Per day/per week</i>	£25/£60	£25/£60	£25/£60	
Smoke Machine <i>Per day/per week</i>	£15/£40	£15/£40	£15/£40	
Smoke Fluid per 0.5ml <i>Consumption monitored</i>	£10	£10	£10	<i>fluid for smoke machine per 0.5l</i>
Haze Machine <i>Per day/per week</i>	£20/£50	£20/£50	£20/£50	Day/Week
Haze Fluid per 0.5ml <i>Consumption monitored</i>	£10	£10	£10	as above
Radio Mic <i>Per session /per mic</i>	£35	£35	£35	
Pyrotechnic Detonation System <i>Per day/per week</i>	£15/£40	£15/£40	£15/£40	Day/Week
Gaffer Tape <i>Per roll</i>	Cost + 25%	Cost + 25%	Cost + 25%	
PAT test <i>Per electrical item brought on site without current test</i>	£4.75	£4.75	£4.75	

Other Hires - non performance				
Annexe Lister Hall <i>Price per hour</i>	£21.45	£16.50	£16.50	Increased charge for Professional Companies - 2017/18 Charge £16.50
Annexe Lister Hall <i>Per 4 hour Session</i>	£81.50	£62.70	£62.70	Increased charge for Professional Companies - 2017/18 Charge £62.70

Miscellaneous				
Ticket printing <i>For non theatre events</i>	£0.25	£0.25	0.25	When selling for 3rd party
External Advertising <i>Local press/social media</i>	cost + 25%	cost + 25%	cost + 25%	

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Commissions				
Ticket Sales	N/A	10%	6%	Amateurs /charity at reduced rate
<i>Commission on all tickets sold.</i>				
<i>An average of 6 complimentary tickets per performance are exempt from commission</i>				
Programme Sales	15%	15%	15%	Dance School/Amateurs /charity selling own programmes exempt
<i>Companies to provide own floats</i>				
Merchandise	15%	15%	15%	
<i>Companies to provide own floats</i>				
	<i>plus staff charges</i>			
Deposits / Cancellations				
Deposit for Hirers	20%	20%	20%	
<i>Payable on confirmation of dates</i>				
Cancellation Fee within 4 months	50%	50%	50%	
<i>Of core charges</i>				
Cancellation Fee within a month	80%	80%	80%	
<i>Of core charges</i>				
Cancellation Fee within a week	100%	100%	100%	
<i>Of core charges</i>				

** All professional contracts will be negotiated outside these charges